

# **INTERNATIONAL CHAPTERS: Information about the IAOMT and how you can join us**

We welcome you and appreciate your interest in becoming a part of the International Academy of Oral Medicine and Toxicology (IAOMT).

Our goal is to promote a global network of independent national and regional organizations that communicate and share the basic principles of science-based biological dentistry with each other, our communities and the world.

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*This packet contains two sections to assist you in joining IAOMT as an International Chapter. The first section offers essential information about the IAOMT, and the second section provides the materials you will need to start your International Chapter.*

*For your convenience, below is an outline of the contents included in this packet:*

## Section 1: Information about the IAOMT

Mission Statement, Page 2

Charter, Page 3

Code of Ethics, Page 4

## Section 2: Starting an International Chapter

Chapter Requirements and Benefits, Page 5

Ten-Step Instruction Guide for Starting an International Chapter, Page 6-7

Information about the Application Process, Page 8

IAOMT International Chapter Application, Pages 9-10

Introduction to the IAOMT's Technical Assistance Program, Page 11

Sample List of IAOMT Chapter Committees, Page 12

# **International Academy of Oral Medicine and Toxicology**

## **Mission Statement**

**The mission of the International Academy of Oral Medicine and Toxicology is to be the trusted Academy of medical, dental and research professionals who investigate and communicate safe science-based treatments to promote whole body health.**

We will accomplish our mission by:

- Promoting and funding relevant research;
- Accumulating and disseminating scientific information;
- Investigating and promoting non-invasive scientifically valid therapies; and
- Educating medical professionals, policy makers, and the general public.

And we acknowledge that in order to be successful, we must:

- Communicate openly and honestly;
- Clearly articulate our vision; and
- Be strategic in our approach.

***International Academy of Oral Medicine and Toxicology***

# International Academy of Oral Medicine and Toxicology (IAOMT)

## CHARTER

The IAOMT is a trusted Academy of allied professionals providing scientific resources to support new levels of integrity and safety in health care.

We, of the IAOMT have declared ourselves being a **High Performance Leadership Team**. By virtue of this declaration, we have committed ourselves to upholding and embodying the following **Ground Breaking Principles** in every action we take, every conversation we have, every decision we make:

1. **Integrity** – We will act with integrity, individually and as a team, at all times and in all that we say and do. This means honoring one’s word and one’s commitments, doing as one says and as one promises. It means being whole and complete with each commitment we make and each decision that we agree upon, it means acting in an aligned and consistent fashion.
2. **Responsibility** – Each one of us, individually and as a team, have recognized and declared that we as leaders and members of the IAOMT, are responsible for every act and decision rendered in the past, the present and the future of IAOMT. We have acknowledged that, as our decisions and actions affect the IAOMT, its associates and its customers; we are cause in the matter.
3. **Accountability** – We have committed ourselves, individually and as a team, to the concept of accountability and all that it implies. We freely give up the right to “not listen” in all areas for which we are accountable, and we recognize that as a result, we have the absolute last say in those areas.
4. **Trust** – We have committed ourselves, individually and as a team, in relation to each other and to those to whom we give our trust, to create, build, maintain and when necessary – to restore the bond of trust, which we do not give lightly.

***And who do we need to be to promote health in the next 25 years?  
We all need to adopt a strategic way of being as Masters of Communication.***

By declaring ourselves Being a **High Performance Leadership Team**, by committing ourselves to living these **Ground Breaking Principles** in all that we do, by applying these concepts every day towards the fulfillment of our reality as a **High Powered Professional Sales Organization**, we will live our **Strategic Way of Being as Masters of Communication** in the new world era.

***International Academy of Oral Medicine and Toxicology***

International Academy of Oral Medicine and Toxicology:  
*An organization dedicated to evidence-based health care*

## Code of Ethics

First, do thy patients no harm.

Be ever aware that the oral cavity is part of a human body, and dental disease and dental treatment may affect systemic health of the patient.

Never place personal gain before the health and welfare of the patient.

Conduct yourself in accordance with the dignity and honor of a health professional and the International Academy of Oral Medicine and Toxicology.

Always attempt to provide treatment that has valid scientific support, but keep an open mind to innovative or advanced treatment possibilities.

Be ever mindful of clinical results seen in our patients, but seek valid scientific documentation verifying the results.

Make every possible attempt to provide patients with scientific information that can be utilized for informed decisions.

Be ever aware of the possibility of potential harmful effects of materials and procedures utilized in dental therapy.

Attempt, whenever possible to preserve human tissue and utilize therapies that are as least invasive as possible.

***International Academy of Oral Medicine and Toxicology***

## **IAOMT International Chapter Requirements and Benefits:**

International Chapters must have at least FIVE members to be considered a Chapter: This includes a President, Vice-President, Secretary, Treasurer, and at least one other member.

Each International Chapter will be assessed \$495 USD as an initial registration fee, and \$395 USD each year after for annual dues to the North American Chapter. Each Chapter may collect dues from its own members as it sees fit.

Dues from International Chapters will primarily be used to maintain their place in the IAOMT web site, [www.iaomt.org](http://www.iaomt.org). All active members of each International Chapter will be listed on the web site so that patients searching for a dentist or physician in that country will be able to locate them from the world-wide web. Chapter members will be responsible for keeping the IAOMT main office up-to-date with members' names and contact information for this service.

All active members of a Chapter are allowed access to the "Members' Only" section of the IAOMT web site and to the discussion forums.

The IAOMT will provide a link to each Chapter's web site, or the Chapter may develop its own area within the "International" section of the IAOMT web site.

The IAOMT will send each Chapter one copy of any periodical publications, such as our *InVivo Newsletter*, as each issue is published. Each International Chapter will be responsible for translations and dissemination of the publication to its members.

The IAOMT will invite all global members to its meetings and seminars, extending the courtesy of registration for the same reduced fee as the North American members, and the IAOMT appreciates each Chapter extending similar courtesies to each other.

A link to the "Fundamentals of Biological Dentistry" course will be provided to all Chapters to use or modify for the Chapter's own presentation to new members.

All Chapters may request and/or offer help or counsel to each other as the need arises, whether for information or establishing standards, protocols and courses for Accreditation and Fellowship, etc.

## Ten-Step Instruction Guide for Starting an International Chapter of IAOMT

**1. Check the national and local laws in your area to establish what you need to do and if you need to charter your International Chapter of IAOMT as a nonprofit organization.** Follow your government's rules carefully to make sure you comply with regulations that specifically apply to you and your area.

**2. Create a Board.** To be considered a Chapter, you must have enough members to fill all Board positions. The positions you must fill before you apply to the IAOMT for official recognition are

- President
- Vice President
- Treasurer
- Secretary
- One additional member

As you grow as a Chapter, you can enlist members to fill additional positions.

**3. Open a bank account, and decide on your International Chapter's membership fees.** You will want to open a separate bank account for your Chapter so you can pay membership fees to IAOMT as well as receive dues from your members. When deciding on the amount your members will pay for fees, keep in mind that your membership dues should be calculated to sustain your Chapter. Note that International Chapter dues are \$395 per year, plus a one-time \$100 application and processing fee, which means that \$495 is needed for the initial start-up of your chapter.

**4. Apply to join the IAOMT as an International Chapter.** Do this by using the membership information and application on pages 8-10 of this packet.

**5. After official acceptance into the IAOMT, provide updated information for the IAOMT to include on its web site about your Chapter.** The IAOMT will list your Chapter on its web site, as well as the members of your Chapter for referrals. If you develop your own web site, you can use the IAOMT logo on your site. Just remember to send IAOMT a link to your website, along with the relevant Chapter information, so that it can be shared on [www.iaomt.org](http://www.iaomt.org).

**6. Create your own membership application for your International Chapter.** Feel free to modify IAOMT's membership application on pages 9-10 of this packet to fit your Chapter's needs, or compose your own application for membership into your Chapter.

**7. Invite other members to join your chapter.** Market the dentists in your area who are like-minded and may be interested in joining your Chapter. The North American Chapter gets requests for membership from around the world through their internet site and via emails and phone calls. If IAOMT receives any requests for membership in your area, they will be referred to you for membership in your Chapter.

## **Ten-Step Instruction Guide** **for Starting an International Chapter of IAOMT**

### **8. Begin holding meetings, and plan to have them at least several times a year.**

Meetings might be small at first. Hopefully, these small gatherings will later develop into larger meetings as members reach out to others in the community to join.

In the beginning, you can simply discuss ideas or help plan the direction of the Chapter. The “Fundamentals of Biological Dentistry” is an excellent topic for initial meetings because this course covers basic mercury information, practice management tips, equipment for the biological dental office, biological periodontal therapy and fluoride. Contact IAOMT for more information about this course.

Also consider hosting IAOMT’s Technical Assistance Program (TAP) for your Chapter. This educational program is designed to provide hands-on assistance to international professionals seeking to achieve a viable transition to mercury-free dental products. As soon as you have a number of interested members in your Chapter, you might want to enlist IAOMT to host this special workshop in your country. More information is provided on page 11.

Additional options for meetings are to have one member speak to the group or to invite a guest speaker.

**9. Form committees.** The North American Chapter has many committees. Page 12 of this packet contains a sample list of these committees, many of which are run by members who have a particular interest or skill. You can use these as a model or create your own committees.

**10. Assist members in achieving IAOMT accreditation.** The IAOMT Accreditation Program is the pathway to the future of dentistry. Medical and dental communities are finally coming to the realization that the oral cavity is indeed part of the body and that dental health and therapy cannot be separated from systemic health. Even patients are now demanding “qualified” or “specially trained” biocompatible dentists.

Accreditation by the IAOMT will certify to the public that a member has been trained and tested in the basics of biocompatible dentistry, including current methods for safe removal of dental amalgam. Contact the IAOMT for more information about becoming accredited.

## Information about the IAOMT International Chapter Application Process

If you are interested in becoming a Chapter of the IAOMT, the application provided on the next two pages must be filled out and sent to the IAOMT office with the necessary attachments. Keep the following points in mind when submitting your application:

1. **Be sure to read and complete each section of the application carefully.** If you agree with each of the bullet points addressed on the first page of the application, sign the application in the area provided on the second page.
2. Attach all constitution documents registered with governmental bodies, as well as your bylaws and similar material (if any). You can agree to use our bylaws if you do not create bylaws of your own. If you choose to use the bylaws of the North American Chapter of IAOMT, please check the box and initial the statement that you agree with the principles enumerated in those bylaws. A copy of the current bylaws can be downloaded from the IAOMT website at <http://iaomt.org/more/pledge/> , and you can also use these bylaws as a guide to create your own bylaws. However, **each Chapter must sign off on the bylaws of the IAOMT OR create their own bylaws, which must be supplied with the application.**
3. In the provided space on the application, **include the name, address, telephone and fax numbers, email, and web site URL of the two principal officers** for IAOMT contact.
4. In the provided space on the application, **include a list of all individual active members, with address, telephone and fax numbers, web site URL and email address for inclusion in the IAOMT website data base.** Attach additional pages if necessary. Please keep this list up-to-date and send it to us periodically. Once listed on the website, a member can upload a picture.
5. **Attach \$495 USD for the first year's dues (\$395 USD) and the one-time application processing fee (\$100 USD).** Money order, personal check, wire transfer, MC/Visa/Amex are accepted.
6. **Send the application, payment, and other documents to...**  
The International Academy of Oral Medicine and Toxicology  
Attention; Kym Smith  
8297 ChampionsGate Blvd, #193  
ChampionsGate, FL 33896  
United States of America

**...and alert us by sending an email to Farrah at [info@iaomt.org](mailto:info@iaomt.org) that your application is being mailed to us.**



**Application for Affiliation as a Chapter of  
The International Academy of Oral Medicine and Toxicology**

Name of Association: \_\_\_\_\_

Primary contact name and title: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_ Website: \_\_\_\_\_

Secondary contact name and title: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_ Website: \_\_\_\_\_

**If you agree with each of these bullet points, please sign the statement on the following page:**

- **We hereby apply to become a Chapter of the IAOMT.**
- **We have thoroughly read and understand the policy and goals, Mission Statement, Code of Ethics and Charter of the IAOMT and agree to support these policies and goals.**
- **We will name and refer to ourselves by a dignified title, to be approved by the IAOMT (ex. Name of Country, International Academy of Oral Medicine and Toxicology).**
- **We commit to conduct ourselves in a dignified and ethical manner.**
- **In order to maintain professional credibility, we agree that although the IAOMT does not dictate the individual practice procedures of individual members, we will base our public statements on verified scientific research.**
- **We recognize that we are responsible for abiding by the rules specified by our national and regional governments and other pertinent regulations applicable to us. We have attached any and all relevant documents pertaining to this issue, and we will not hold IAOMT legally responsible for any of our practices.**

and \_\_\_\_\_ (signed initial): **If you are NOT SUBMITTING your own bylaws, please check and initial here that you agree with the principles enumerated in the North American Chapter's bylaws as outlined on the IAOMT web site. If you are submitting your own bylaws, be sure to attach them to this application.**

We, \_\_\_\_\_ (name of organization), have read, understand and agree with the Mission Statement, Code of Ethics, and Charter of the International Academy of Oral Medicine and Toxicology/North American Chapter, and we agree with each of the points made above in this application.

Printed Name of Authorized Signatory \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

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**PRESIDENT NAME AND TITLE:** \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_ Website: \_\_\_\_\_

**VICE-PRESIDENT NAME AND TITLE:** \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_ Website: \_\_\_\_\_

**SECRETARY NAME AND TITLE:** \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_ Website: \_\_\_\_\_

**TREASURER NAME AND TITLE:** \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_ Website: \_\_\_\_\_

**ADDITIONAL MEMBER NAME AND TITLE:** \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_ Website: \_\_\_\_\_

**PLEASE ATTACH ADDITIONAL PAGES FOR CONTACT INFORMATION OF OTHER MEMBERS.**

# INTRODUCTION TO IAOMT'S TECHNICAL ASSISTANCE PROGRAM (TAP)

The International Academy of Oral Medicine and Toxicology (IAOMT) has designed a Technical Assistance Program (TAP) which includes educational demonstrations and hands-on support to assist all nations in achieving a viable transition from dental mercury amalgam to safer alternatives. The TAP was created largely as a result of the United Nations Environment Programme's 2013 Minamata Convention, which calls for the global phase-out of dental amalgam mercury.

## Brief Description of IAOMT's Technical Assistance Programme:

The TAP is a three-day workshop offered by experienced IAOMT dentists that utilizes professional presentations, written and technological-based materials, question-and-answer sessions, and an on-line series available after the program.

- Day 1: Theory and introduction to total mercury-free/mercury-safe dentistry. Due to technique sensitivity, the major focus is on proper composite placement in back teeth. Awareness-raising and educational materials related to mercury in dentistry will also be offered, as well as training techniques to build capacity for implementation of best practices and appropriate technologies beyond the model facilities and programs.
- Day 2: Safe dental mercury amalgam fillings removal. This will focus on teaching proper protocols for patient and dental staff protection, as well as utilizing Best Environmental Practices (BEP) and Best Available Techniques (BAT). Mercury amalgam separators and short-term storage facilities for mercury dental waste will also be discussed.
- Day 3: Review of all of the above. The agenda for this day will additionally focus on dental schools' and country-specific requirements, a question-and-answer session, facts about dental mercury's impact on human health and the environment, and/or additional hands-on demonstrations.
- Manuals, flash drives, and web support for attendees are provided.
- Workshops will be arranged through a contact person within the country and take place at a location such as a university, convention center, hospital, or large dental clinic.
- IAOMT requires a 6-8 week lead-time to schedule travel arrangements for dentists and other speakers.
- Contact the IAOMT if you are interested in hosting a TAP workshop in your region.

# **SAMPLE LIST OF COMMITTEES\***

## FOR INTERNATIONAL CHAPTERS of

### The International Academy of Oral Medicine and Toxicology

*\*Note that some committees perform needs of Chapter operations, while other committees highlight a member's particular interest.*

**Audio/Visual:** provides necessary equipment for speakers, as well as video-taping speakers and sharing recordings of events with others

**Awards:** recognizes exceptional efforts of members and others

**Biological Support:** researches and reports on subjects related to bio-compatibility in dentistry

**Clinical Practice/Mentors:** organizes technical assistance and support for members through a volunteer, mentorship program

**Clinical Practice Guidelines and Scientific Review:** examines, researches, and creates documents related to the practice and science of dentistry

**Commercial Exhibitors:** invites vendors to attend meetings and other events

**Corporate Liaison:** communicates with corporations and other officials about toxicological and dental issues

**Cyber Committee:** operates web site and other technological aspects of Chapter

**Endodontic Therapy:** researches and shares information about endodontic therapy

**Education:** assists members in the IAOMT accreditation process

**Environmental:** explores aspects related to environmental impacts of dental practices

**Fluoride:** provides updates and educational materials about the use of fluoride, in addition to responding to legislative actions and news articles about the topic

**Grants and Funding:** pursues grants and other funding to assist the Chapter in pursuing projects

**International Chapters:** maintains communication with other chapters of IAOMT around the world

**Newsletter:** composes a newsletter to share with members several times a year

**Jawbone Pathology:** shares up-to-date research about jawbone pathology

**Legal:** offers legal counsel for operations of the Chapter

**Meetings:** schedules, organizes, and prepares for all Chapter meetings, including securing places for meetings, inviting speakers, and monitoring financial logistics

**Membership:** responsible for inviting new members, keeping a list of members, and documenting the payment of membership fees

**Periodontal Therapy:** shares research and information related to periodontal therapy

**Public Relations:** oversees press releases sent to the media and presence of members at workshops, conferences and other events

**Programs:** creates special programs for members, including guest speakers and educational events